## City Council Committee



## **Meeting Notice**

CITY COUNCIL City Hall, 215 SE 7th Street, Suite 255 Topeka, KS 66603-3914

Tel: (785) 368-3710 www.topeka.org

**Committee:** Public Health & Safety **Meeting Date:** January 15, 2025

Time: 9:30am - 11:00am

Location: 1st Floor Conference Room; Cyrus K. Holliday Building 620 SE

Madison (virtual attendance option also available)

## Agenda:

- 1. Call to order
- 2. Minutes Approve November 20, 2024 Meeting Minutes
- 3. Changing Our Culture of Property Maintenance
  - a. Action Reports
    - i. Timberlee HUD
    - ii. McGinnis Trash
    - iii. White Lakes Plaza Improvement
    - iv. Pest Elimination Ordinance Update Report from staff
  - b. Data Reports
    - i. McGinnis cases
    - ii. Fire/PMU 2024 actual &proposed annual plan Questions/Discussion
- 4. 2025 Marketing and Education
  - a. 2025 Yearlong Staff proposal Under way
- 5. Master Plan
  - a. 4 Year Review –Master Goals and Action Steps Under way
- 6. Legislative Considerations For discussion, possible action
  - a. State of Kansas
    - i. Right to Inspect
    - ii. Escrow
    - iii. Affordable Housing
    - iv. Mental Health

<sup>\*\*\*</sup>Virtual and in-person attendance options available. Please call the Council Office by 12:00pm the date prior to the meeting to request Zoom link.\*\*\*

- b. City of Topeka
  - i. IPMC Review under way Standards and Procedures
  - ii. Retaliation look at again
- 7. Other Items
- 8. Adjourn

STAFF REQUESTED: John Schardine, Alan Stahl, Nicole Stovall, Dan Garrett, Amanda Stanley, Monique Glaude', Dr Robert M. Perez, Tonya Bailey, Tara Jefferies

COMMITTEE MEMBERS: Karen Hiller (Chair) District 1

Christina Valdivia-Alcalá District 2

David Banks District 4 Spencer Duncan District 8

Contact: Tara Jefferies or Tonya Bailey, City Council Assists 785-368-3710

<sup>\*\*\*</sup>Virtual and in-person attendance options available. Please call the Council Office by 12:00pm the date prior to the meeting to request Zoom link.\*\*\*

## CITY OF TOPEKA

CITY COUNCIL COMMITTEE
MEETING MINUTES



CITY COUNCIL City Hall, 215 SE 7th Street, Suite 255

Topeka, KS 66603-3914 Tel: 785-368-3710 councilassist@topeka.org www.topeka.org

Date: November 20, 2024

Time: 9:30a.m.

Location: 1st Floor Conference Room; Cyrus K. Holliday Building 620 SE Madison

(virtual attendance option also available)

**Committee members present:** Councilmembers Karen Hiller (chair), Christina Valdivia-Alcalá, David Banks, and Spencer Duncan (Zoom)

**Council members present:** Councilmember Marcus Miller (Zoom)

**City staff present**: Property Maintenance Director John Schardine, Public Relations Specialist Taylor Bugg, Community Engagement Director Monique Glaude', Senior Attorney Mathew Mullen, Changing our Culture Program Administrator Nicole Stovall, Senior Paralegal Bonnie Williams, Community Engagement Program Coordinator Amanda Cisneros, Fire Marshall Alan Stahl, and Director of Communications & Media Relations Dan Garrett

#### Call to Order

Committee Chair Karen Hiller called the meeting to order at 9:30 am. Committee members were introduced.

# Approval of October 23, 2024 Meeting Minutes and November 7, 2024 Special Meeting

Committee member Valdivia-Alcalá made a motion to approve the minutes. Committee member Banks seconded. Approved 4-0-0.

## **Updates:**

- a) Pest Elimination Implementation: Committee Chair Hiller spoke that the Ordinance was passed at the Governing Body meeting on November 12, 2024. Property Maintenance Director John Schardine shared with the City of Topeka Legal Department, once he has a publish date and it's published, it will be implemented into policy. Committee Member Valdivia-Alcalá requested that when it does take effect that the full Committee along with the entire Governing Body is notified.
- **b) Website and Handouts:** Changing our Culture Program Administrator Nicole Stovall confirmed that the Spanish version fliers are complete. Website will be

1 - Public Health & Safety Committee Minutes Taken: November 20, 2024 Minutes Approved: January 15, 2025 updated in the next couple weeks and once complete the Governing Body will be notified.

- c) **Retaliation Assistance:** Committee Chair Hiller shared there are issues with people being able to access the resources. Changing our Culture Program Administrator Nicole Stovall advised that the focus is to get time sensitive constituents to Housing and Credit Counseling, Inc (HCCI). She added the response time is at two to five days. Committee Chair Hiller and Nicole Stovall concurred that the HCCI has staff to help determine the need for individual retaliation counseling and determine if they can assist or if they need to go to Kansas Legal Services (KLS). Valdivia-Alcalá requested from Nicole Stoval to find details for the KLS contract and when it is expiring. Valdivia-Alcalá also inquired about the staffing at HCCI. Stovall reported they down one person, but this is their off time, so they are working on pushing education and tracking to see how many people are needed to be staffed. Committee member Banks requested that entire committee be informed of the results. Property Maintenance Director John Schardine shared that his staff is passing out all the documentation with every rental inspection to educate the tenants. On properties that should be condemned they work on finding alternative housing for the occupants.
- d) 2024 IPMC: Committee Chair Hiller reported a 2024 version has been introduced as the International Model Code. She added the City of Topeka is built off the 2012 version. Property Maintenance Director John Schardine spoke to collaborating with Fire Marshall Alan Stahl, City Legal Department, and a new civilian review board including Shawnee County Landlord Association President Steve Vogal, Citizen Advisory Council Vice chair Susan McClacherty, and Oakland NIA President Kevin Cox. The beginning of 2025 will be a meeting to discuss the 2024 adoption process and review codes for input on the civilian side. Fire Marshall Alan Stahl stated they use the International Code Council (ICC) Codes. They are reviewing the Fire Department and Building side of implementing the 2024 International Fire Code and the 2024 International Building Code. Since codes are complimentary, he is working with John Schardine so all code sets will reference each other in a complimentary manner. Alan Stahl met with International Code Counsel and concluded there aren't any major changes. Mainly clarifying changes to help in difficult situations and also addresses emerging technologies; in particular lithium batteries, which have caused fires, are a big part that was added to code. Property Maintenance Director John Schardine added that there will be training for the inspectors to bring them up to date with the adoption of the codes. Committee Chair Hiller reported in six months it will be called Topeka Property Maintenance Code. She requested Committee members review the content of the code changes. John Schardine encouraged any questions and comments. Fire Marshall Alan Stahl

stated that he uses the code with commentary, and added it helps with clarification when making decisions.

#### Discussion and Feedback:

#### a) Performance Measurers:

Changing our Culture Program Administrator Nicole Stovall shared the first adopted version of the Changing our Culture of Property Maintenance (CoCPM). She also spoke to the draft version of the Performance Measures Data and the importance to determine the success in various areas. She noted due to the retirement of Wendi Reib the collection of numbers is continuing to be reviewed. Committee Chair Hiller stated the importance of end of the year tracking and discussed a possible six-month cohort analysis. She requested the Committee review the data measurers and provide feedback. Committee member Valdivia- Alcalá expressed her thanks to Committee Chair Karen Hiller and staff for their work.

## b) Marketing and Education 2025:

Community Engagement Director Monique Glaude' shared potential enhancement initiatives that could be added to the CoCPM Program for 2025. She encouraged two items be chosen.

- 1. Community Clean-Up Days/Youth Engagement Programs:
  - a. Host monthly or quarterly community clean-up events where neighbors work together to maintain common spaces or streets. Community Engagement will provide small equipment and supplies such as gloves, trash bags, rakes, brooms, to make participation easy upon request.
  - b. Involve local youth in property maintenance through service learning or volunteer programs. Teens could earn service hours or small rewards for participating in neighborhood projects (not on personal property). The focus would be on middle, high school and college students cleaning neighborhoods in the surrounding the schools.
- 2. Yard of the Month Program:
  - a. Recognize neighbors who exemplify good property maintenance with "Yard of the Month" consisting of a yard sign and award. Winners will receive a small prize, like a gift card, and public acknowledgment (City Council, City 4, social media), fostering pride in keeping properties well-maintained.
- 3. Property Maintenance Workshops:
  - a. Offer free workshops on basic property upkeep, seasonal lawn care, basic landscaping, exterior home care, driveway and sidewalk repairs. The workshops will be held in the community and led by local experts or experienced community members and provide neighbors with the knowledge to improve their properties.
- 4. Educational Campaign:
  - a. Run educational campaign on the benefits of property maintenance for property values, neighborhood safety, and overall well-being. Share tips

via social media, newsletters, and flyers to help neighbors understand the importance of upkeep.

#### Other Partnership Options:

- a. Collaboration with Local Businesses: Partnering with local businesses to provide discounts on maintenance supplies or services for community members. These businesses can also sponsor clean-up events or donate items for recognition programs.
- b. Community Engagement Mini-Beautification Grants: Community Engagement will develop a Neighborhood Mini-Grant Program (Grant amounts: \$50 \$250) that will provide small-scale funding opportunities for projects that enhance the quality of life in neighborhoods. Designed to empower residents to promote community involvement, this program supports initiatives that create lasting benefits for all neighborhood members. Examples of Eligible Projects: community gardens, safety improvements, shared resources, educational initiatives, shared resources and environmental efforts. There will be requirements, an application process and review process and an informational session.

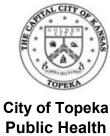
Committee Member Valdivia-Alcalá supports the Youth Engagement Program. She added the importance to speaking with staff to get the Topeka schools involved.

Public Relations Specialist Taylor Bugg spoke to the Communications piece of the program and added the importance of identifying people through volunteerism.

Community Engagement Director Monique Glaude´ acknowledged Destiny Hodges as a volunteer and the importance of recognizing volunteerism in the community. There was continued conversation to encourage programs for enhancements in neighborhoods. She noted that performance measures would be attached to grants for those programs that need items for their neighborhood.

Chairwoman Hiller adjourned the meeting at 10:55am. Next meeting is January 15, 2025 9:30-11:00 a.m.

Meeting video can be viewed at: <a href="https://youtu.be/D38Akiwa-Rg">https://youtu.be/D38Akiwa-Rg</a>



Public Healt & Safety Committee

214 SE 8th Street Topeka, Kansas 66603 www.topeka.org

**DATE:** January 15, 2025

**CONTACT PERSON:** John Schardine

**SUBJECT:** McGinnis - Trash

PROJECT #: N/A

## **DOCUMENT DESCRIPTION:**

**McGinnis Properties Violations** 

## **ATTACHMENTS:**

McGinnis Properties Spreadsheet

- 1. Copies of code violations issued in 2024 regarding properties owned by Jim Klausman.
  2. Copies of code violations issued in 2024 regarding properties owned by Lew McGinnis.
  3. All code compliance reports filed in 2024 and information about the resolution.

James Brett Klausman	Parcel ID #	2024 Cases
634 SE Adams	1093203007003000	0
4407 SW Pinebrook Ln	1452103004014010	0
SW Clarion Lakes Dr.	1452103004018000	0
SW Clarion Lakes Dr	1452103004018000	0
4425 SW Stonybrook Dr.	1492901004001010	0
SW 46th Street	1492901004001020	0
SW Stonybrook Dr.	1492901005018000	0

SW Stonybrook Dr.	1492901005018000			0	
	B - 10				
Address Arnold – 2900 SW Arnold	Parcel #	Name	# Violatio		Cost
	1461402001005000	Arnold Apartments	1	Sanitation - closed 1/13/25 CBO	
Aspen – 408 SW MacVicar	972503027017000	Kansas Aspen Apts	2	Sanitation - closed 12/9/24 CBO	
				Sanitation - closed 12/26/24 CBO	
Bluemoon/Bluewood – 5209 SW 12th Terr	983304013002000	Bluemoon Apartments	1	Sanitation - closed on 12/27/24 CBO	
Bentley Place – 1300 SW Tyler Ave	1330602010002000	Bentley Place Apartments	4	Housing - open	
				Sanitation - closed 12/27/24 CBO	
				Housing - open	
				Sanitation - open	
Bristol Ridge – 2130 SW Fillmore	1411201001004000	Kansas Bristol Ridge	6	Sanitation - open	
				Housing - open	
				Sanitation - closed 12/30/24	
				Sanitation - closed 12/30/24	
				Sanitation - closed 12/12/24 CBO	
				Housing - Closed 2/6/24 CBO	
Camelot Village - 5311 SW West Dr.	983301005004000	<b>CL Apartment Properties</b>	2	Housing - open	
			_	Sanitation - open	
Candlelight Arms – 617 SW Tayler	1093102024017000	Candlelight Arms Apts	3	Housing - closed 1/9/2025 CBO	
candidigite Arms - 017 544 Taylor	1033102024017000	candiciight Aims Apts	3	Sanitation - Warrant - 12/31/24	\$547.76
				Sanitation - 5/9/24- CBO	\$347.70
Capital Corners – 800 SW Polk St.	1093103005005000	Vancas Capital Corners	2	Housing - open	
Capital Corners – 800 SW Polk St.	1093103003003000	Kansas Capital Corners	2		
C 'I I C C C C C C C C C C C C C C C C C	4002402005005000	<b>K</b>		Sanitation - closed 12/30/24 CBO	
Capital Corners – 820 SW Polk St.	1093103005006000	Kansas Capital Corners	4	Sanitation - open	
				Housing - open	
				Sanitation - closed 12/30/24 CBO	
				Housing -closed 9/4/24 - CBO	
College Hill – 1315 SW Lane	1410101007001000	C Hill Apartments	1	Sanitation - closed 12/27/24 CBO	
Coronado – 709 SW Tyler	1093102031020000	Kansas Coronado	1	Sanitation - Warrant - 12/31/24	\$522.76
Crown Point – 3711 SW Park ct.	1462402002008000	Crown Point Apts	14	Housing - Closed 3/5/24 - CBO	
				Housing -closed 7/1/2024 CBO	_
				Housing - MC - 8/9/24	
				Housing - open	
				Sanitation - closed 11/12/24 - CBO	
				Housing - open	
				Housing - open	
				Housing - open	
				Housing - open	
				Housing - open	
				Housing - closed - 12/04/24 - CBO	
				Sanitation - Warrant - 12/31/24	\$4,874.98
				Sanitation - closed 12/18/24	* ,,
				Sanitation - closed - duplicate case	
				Housing - closed 1/14/25 - CBO	
Summer Breeze – 4120 SW Twilight	1451501001005000	Kansas Summer Breeze	3	Housing - closed 3/7/24 - CBO	
Summer breeze 4120 SW TWINGHE	1431301001003000	Kansas Summer Breeze	3	Housing - closed 4/1/24 - CBO	
				Sanitation - closed - 1/2/25- CBO	
El Dorado 4120 SW Twilight	1451501001005010	El Dorado Anto	0	Salitation - closed - 1/2/25- CBO	
El Dorado - 4120 SW Twilight		El Dorado Apts		Sit-ti	
Evergreen – 4845 SW 17th	1420303003011000	Kansas Evergreen	1	Sanitation - closed 12/26/24 - CBO	
Gage Townhomes – 3431 W. Gage	1451504009008000	Gage Townhomes	1	Sanitation - closed 1/13/25 CBO	
Granada – 1414 SW 27th	1411201024008000	Granada Apartments	1	Sanitation - closed 12/27/24 -No violation	
Kensington Park – 2937 SW McClure	1451601002106000	Kensington of Kansas	2	Sanitation - closed 1/8/25- CBO	
				Sanitation - closed - 1/14/25 - CBO	
Library Park – 1037 SW Garfield	973603002012000	Library Apartments	3	Sanitation - closed 2/21/24 - CBO	
				Housing - closed 3/1/24 - CBO	
				Sanitation - closed 12/13/24 - no violation	
Meadowlark/ Carriage House – 1601 SW 37th	1462402002012000	Kansas Carriage House	10	Housing - closed - 5/14/24 -CBO	
				Housing - closed 6/10/24 - CBO	
				Housing - open	
				Housing - closed - 10/3/2024 - CBO	

Housing - closed 10/25/2024 - CBO	
Sanitation - Warrant - 12/31/24	\$2,898.52
Housing - open	

Housing - op Housing - closed 1/8/25 - CBO

Housing -

Housing - open Housing - MC 9/12/2024

Housing - closed 10/3/2024 -CBO

Wetropolitary St. Gregory - 055 544 Harrison	1033101020002000	Kansas St. Gregory	-	Housing Wie S/ IE/ EDE-
Mt. Varrage 2125 Datamas	1411202002021000	Kansas Mt. Vernon	4	Sanitation - closed 12/30/24 CBO Sanitation - closed 12/30/2024 - CBO
Mt. Vernon — 2135 Potomac	1411202002031000		4	Sanitation - closed 12/30/2024 - CBO
				Sanitation - open
				Sanitation - closed as duplicate
Paradise Plaza – 2046 SE 11th	1320403009001000	Kansas Paradise Plaza	2	Sanitation - closed 10/11/24 - CBO
Taradise Flaza 2010 SE 2211	1010 10000000000	Manage Caraline Cran	-	Sanitation - closed 12/16/24 - CBO
	1320403009001020	Kansas Paradise Plaza	5	Unsafe Structure - No violation 6/28/24
				Sanitation - closed 10/11/2024 - CBO
				Sanitation - closed 10/7/2024 - CBO
				Housing - open
				Sanitation - closed - 12/16/2024
Prospect Hills – 710 Fairlawn	983402004006000	Prospect Hills	3	Housing - closed 11/13/24 CBO
		• 0000000		Sanitation - closed - 12/31/2024 - CBO
				Housing - closed 1/13/2024 - CBO
Sunset Arms – 721 SW Polk	1093102030018000	Sunset Arms	2	Housing - open
				Sanitation - closed 12/30/2024 - CBO
Trianon – 1320 SW 27th	1411201024001000	Kansas Trianon	8	Sanitation - open
				Sanitation - closed - 12/27/24 -CBO
				Housing -closed- 10/11/2024 - CBO
				Housing -closed - 10/11/2024 - CBO
				Housing -closed - 10/11/2024 - CBO
				Housing - closed - 10/11/2024 - CBO
				Housing -closed - 10/22/2024 - CBO
				Housing - closed 10/11/2024 - CBO
University Heights – 1510 SW Lane	1410101021001000	<b>UH Apertments</b>	9	Sanitation - closed 12/9/2024 - CBO
				Sanitation - closed - 12/27/2024 - CBO
				Housing - open
				Sanitation - closed -12/6/2024 - CBO
				Sanitation - closed 12/7/2024 - CBO
				Housing - closed 9/27/2024 - CBO
				Sanitation - closed - 8/29/2024 - CBO
				Housing - closed - 8/27/24 - CBO
				Housing - closed - 7/19/2024 - CBO
Village of Old Town – 723 SW Taylor	1093102029017000	Kansas Village at Old Town	5	Housing - closed - 1/9/2025 - CBO
				Sanitation - closed - 12/31/2024 - CBO
				Housing - closed - 8/26/2024 - CBO
				Housing - open
				Housing - closed no violation
Village of Old Town – 712 SW Western	1093102029006000	Kansas Village at Old Town	2	Sanitation - Warrant
				Housing - closed - 1/9/2025 - CBO
Washburn Arms – 1926 SW Washburn	1410104021007000	Washburn Arms	1	Sanitation - closed 12/27/2024 - CBO
Washburn North – 1516 SW 17th	1410102025018000	Washburn North Apartments	2	Sanitation - closed 12/30/2024 - CBO
Washing Data College Acor Curve 11	1410102025010000	Mashburn Ust-1	0	Sanitation - closed 12/26/2024 - CBO
Washburn Hotel Suites – 1635 SW Washburn	1410102025019000	Washburn on the Hill	0	Sanitation - closed 1/14/2025 - CBO
Washburn on the Hill – 2045 SW MacVicar	1410204031006000	Washburn on the Hill	6	Housing - closed - 1/9/2025 - CBO
				Sanitation - Closed - 1/9/2025 - CBO
				Housing - open
				Housing - open
		v		Housing - MC - 8/16/24

Kansas St. Gregory

1093101026002000

Metropolitan/St. Gregory - 635 SW Harrison

Washburn South – 2110 SW Wayne

Washburn South – 2111 SW Wayne

Washburn South - 2100 SW High

Housing - MC - 8/16/24

2

Housing - closed - 1/8/2025 - CBO Sanitation - No violation 12/30/2024 Sanitation - Closed - 12/30/2024 - CBO Housing - closed - 1/8/2025 - CBO

Sanitation - closed - 12/31/2024 - CBO

Housing - closed - 1/8/2025 - CBO

\$522.76

Sanitation - closed 12/31/2024 - CBO Housing - closed - 9/18/2024 - CBO Washburn South - 2101 SW High 1411101003001000 Washburn South Housing - closed - 10/3/2024 - CBO Sanitation - closed - 12/31/2024 - CBO Housing - closed - 1/8/2025 - CBO Sanitation - closed - 12/26/2024 - CBO Washburn (College) Villas – 1436 SW Byron CV Apartments 1410101024006000 1 Washburn West Apts. - 1515 SW 15th 1410102024004000 Waashburn West 1 Sanitation - closed - 12/26/2024 - CBO Westboro Apts. - 1212 SW Lakeside 973503025002000 Westboro Sanitation - closed - 1/14/2025 - CBO Westwood – 1702 SW Webster 1410204004002000 Kansas westwood 6 Housing - closed - 1/9/2025 - CBO Sanitation - closed - 12/31/2024 - CBO Sanitation - closed - 11/13/2024 - CBO Housing - open Housing - closed -9/13/2024 - CBO Housing - open

Washburn South

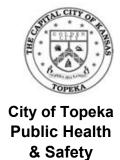
Washburn South

Washburn South

1411101001001000

1411101002001000

1411101002002000



214 SE 8th Street Topeka, Kansas 66603 www.topeka.org

Committee

**DATE:** January 15, 2025

**CONTACT PERSON:** John Schardine

**SUBJECT:** McGinnis cases

PROJECT #: N/A

## **DOCUMENT DESCRIPTION:**

McGinnis Violations

## **ATTACHMENTS:**

McGinnis Violations Spreadsheet

	Violations         Case Fees Parase Fees Challance         Abatement Cost           1         0         0         0           1         0         0         0           1         0         0         0           1         0         0         0
	ees Ct Balance 0 0
,	Fees Pa Case F 0 0 0
	Violations Case 1
	Abatement Cost Template Name  0 Housing Violation Notice ***  0 Housing Violation Notice ***  0 Housing Violation Notice ***
	Abatement Cost
	Date Started 04/24/2023 at 4:18 PM 08/03/2023 at 2:54 PM 08/03/2023 at 3:00 PM
	. Dr Dr., 3740 / 106 Dr., 3732 / 205
	Case Number Case Address 23-001844 3733 SW Plaza 23-004486 3733 SW Plaza 23-004487 3733 SW Plaza
	Physical Address 3733 SW Plaza Dr Topeka KS USA 66609 3735 / 107 3733 SW Plaza Dr Topeka KS USA 66609 3735 / 107 3733 SW Plaza Dr Topeka KS USA 66609

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Physical Address	Case Number	Case Address	Date Accepted	Abatement Cost	Template Name	Violations	Case Fees Paid	Sage Fee	Case Fees Cha Balance	Ahatem	Abstement Cost
3733 SW Plaza Dr Topeka KS USA 66609	24-000091	3733 SW Plaza Dr	01/04/2024		O Sanitation ***			0	0	0	
3733 SW Plaza Dr Topeka KS USA 66609	24-000345	3733 SW Plaza, 3738/207	01/16/2024		O Housing Violation Notice ***			0			
3733 SW Plaza Dr Topeka KS USA 66609	24-000610	3733 SW Plaza, 3738/205	02/01/2024		O Housing Violation Notice ***		+	0	0		
3733 SW Plaza Dr Topeka KS USA 66609	24-000767	3733 SW Plaza Dr	02/09/2024		0 Housing Violation Notice ***			0	0	. 0	
3733 SW Plaza Dr Topeka KS USA 66609	24-000768	3733 SW Plaza, 3735	02/09/2024		O Housing Violation Notice ***		- ←	0	. 0		0 0
3733 SW Plaza Dr Topeka KS USA 66609	24-000769	3733 SW Plaza, 3737	02/09/2024		O Housing Violation Notice ***		-	0	. 0		0 0
3733 SW Plaza Dr Topeka KS USA 66609	24-000770	3733 SW Plaza, 3739	02/09/2024		O Housing Violation Notice ***		н	0	0	. 0	. 0
3733 SW Plaza Dr Topeka KS USA 66609	24-000773	3733 SW Plaza, 3740	02/09/2024		O Housing Violation Notice ***			. 0	. 0		0 0
3733 SW Plaza Dr Topeka KS USA 66609	24-000783	3733 SW Plaza, 3738	02/09/2024		O Housing Violation Notice ***		. ←	0	. 0		0 0
3735 / 107 3733 SW Plaza Dr Topeka KS USA 66609	24-000791	3733 SW Plaza Dr., 3740 / 106	02/12/2024		O Housing Violation Notice ***		₩.	0	0		
3733 SW Plaza Dr Topeka KS USA 66609	24-000808	3733 SW Plaza, 3736	02/13/2024		O Housing Violation Notice ***			0	. 0		
3733 SW Plaza Dr Topeka KS USA 66609	24-000809	3733 SW Plaza, 3734	02/13/2024		0 Housing Violation Notice ***		г <b>г</b>	0	0	. 0	0 0
3733 SW Plaza Dr Topeka KS USA 66609	24-000810	3733 SW Plaza, 3732	02/13/2024		O Housing Violation Notice ***		н	0	0	. 0	. 0
3733 SW Plaza Dr Topeka KS USA 66609	24-001386	3733 SW Plaza, 3738/103	03/12/2024		O Housing Violation Notice ***			0	. 0		0 0
3733 SW Plaza Dr Topeka KS USA 66609	24-001614	3733 SW Plaza Dr	03/27/2024		O Housing Violation Notice ***			. 0	. 0		0 0
3735 / 107 3733 SW Plaza Dr Topeka KS USA 66609	24-002547	3733 SW Plaza Dr., 3732 / 202	04/30/2024		O Housing Violation Notice ***			0	0	. 0	. 0
3735 / 107 3733 SW Plaza Dr Topeka KS USA 66609	24-002831	3733 SW Plaza Dr., 3740 / 104	05/03/2024		O Housing Violation Notice ***		+	0	. 0		
3733 SW Plaza Dr Topeka KS USA 66609	24-004146	3733 SW Plaza Dr	06/03/2024		0 Weeds			0	0		0 0
3733 SW Plaza Dr Topeka KS USA 66609	24-004626	3733 SW Plaza, 3734 / 102	06/17/2024		0 Housing Violation Notice ***		н	0	0	. 0	. 0
3733 SW Plaza Dr Topeka KS USA 66609	24-005877	3733 SW Plaza Dr	08/06/2024		O Sanitation ***		++	0	0		
3733 SW Plaza Dr Topeka KS USA 66609	24-006724	3733 SW Plaza Dr	09/04/2024		O Housing Violation Notice ***		-	0	. 0		
3735 / 107 3733 SW Plaza Dr Topeka KS USA 66609	24-007610	3733 SW Plaza Dr., 3735 / 104	10/11/2024		O Housing Violation Notice ***		<b>H</b>	0	. 0		0
3735 / 107 3733 SW Plaza Dr Topeka KS USA 66609	24-007930	3733 SW Plaza Dr., 3740 / 104	10/31/2024		0 Housing Violation Notice ***		н	0	0	. 0	. 0



214 SE 8th Street Topeka, Kansas 66603 www.topeka.org

Committee

**DATE:** January 15, 2025

**CONTACT PERSON:** John Schardine

**SUBJECT:** McGinnis cases

PROJECT #: N/A

## **DOCUMENT DESCRIPTION:**

McGinnis Violations

## **ATTACHMENTS:**

McGinnis Violations Spreadsheet

Uh Apartment Properties Lic Taxpayer Washburn North Apartments Lic Owner	23-00045	1510 SW Lane St	01/03/2023	****
Washburn North Apartments Lic Owner			0101000000	
Achley Thomas	23-00153	1516 SW 17Th St., 1514	01/09/2023	Hosefe Structure
Asiliey Holiles	23-00279	2101 SW Potomac Dr., 2102 / 5	01/13/2023	Housing Violation Notice ***
Washburn On The Hill Apartments Llc Taxpayer	23-00323	2110 SW Wayne common 2410 SW 2; 01/18/2023	01/18/2023	Housing Violation Notice ***
Washburn On The Hill Apartments Llc Taxpayer	23-00359	2110 SW Wayne Ave., 2422 / 4	01/19/2023	Housing Violation Notice ***
Lew McGinnis, Resident Agent Wr Apartment Prop	p 23-00360	5231 SW West Dr., 5239	01/19/2023	Housing Violation Notice ***
C Hill Apartments Llc Owner	23-00464	1315 SW Lane (commonly 1336 SW W 01/31/2023	v 01/31/2023	Housing Violation Notice ***
Kansas Trianon Owner	23-000573	1320 SW 27th St., B / 14	02/08/2023	Housing Violation Notice ***
Kansas St Gregory Apartments Owner	23-000629	635 SW Harrison St	02/14/2023	Housing Violation Notice ***
Corelogic Commercial Lien Holder	23-000716	2135 SW Potomac Dr	02/20/2023	Housing Violation Notice ***
Kansas Trianon Owner	23-000732	1320 SW 27th St., B / 14	02/20/2023	Housing Violation Notice ***
Resident	23-000881	1315 SW Lane St., 1405 / 301	02/24/2023	Sanitation ***
Library Apartments LLC Taxpayer	23-000897	1034 SW Mulvane St	02/24/2023	Sanitation ***
Kansas Carriage House Llc Owner	23-001364	1601 SW 37th Terr., 1629 / 507	03/23/2023	Housing Violation Notice ***
Crown Point Apartments Llc Owner	23-001544	3711 SW Park South Ct., 3790 / 203	04/03/2023	Housing Violation Notice ***
Washburn On The Hill Apartments LLC Owner	23-001706	1315 SW Lane (commonly 1328 SW W 04/12/2023	v 04/12/2023	Housing Violation Notice ***
Kansas Summer Breeze Llc Taxpayer	23-001725	4845 SW 17Th St.	04/13/2023	Housing Violation Notice ***
Bluemoon Apartments LLC Owner	23-001893	5209 SW 12th Terr., 5217	04/26/2023	Housing Violation Notice ***
Washburn North Apartments Llc Taxpayer	23-002202	1516 SW 17th St	05/08/2023	Unsafe Structure
Washburn Arms Apartments Llc Taxpayer	23-002622	0 SW Lane	05/22/2023	Weeds
Kansas MT Vernon Llc Taxpayer	23-002817	2135 SW Potomac Dr.	05/30/2023	Housing Violation Notice ***
Kansas St Gregory Apartments Owner	23-002873	635 SW Harrison St	05/31/2023	Housing Violation Notice ***
Kansas Coronado Llc Taxpayer	23-003002	710 SW Tyler St	06/02/2023	Weeds
Kansas Coronado Llc Taxpayer	23-003003	710 SW Tyler St	06/02/2023	Sanitation ***
Lew McGinnis, Kensington of Kansas LLC Resident / 23-003123	: / 23-003123	2955 SW Mcclure Rd., 309	06/08/2023	Housing Violation Notice ***
Corelogic Commercial Lien Holder	23-003348	715 SW Western Ave	06/16/2023	Sanitation ***
Cl Apartment Properties Llc Taxpayer	23-003536	5311 SW West Dr	06/23/2023	Sanitation ***
Washburn On The Hill Apartments Llc Taxpayer	23-003538	1516 SW 17Th St., 1514	06/23/2023	Housing Violation Notice ***
C Hill Apartments Lic Owner	23-003731	1315 SW Lane St	07/03/2023	Sanitation ***
Washburn On The Hill Apartments Lic Taxpayer	23-003813	2100 SW High Ave., 2110 / F	07/06/2023	Housing Violation Notice ***
Sunset Arms Apartments Lic Owner	23-003935	721 SW Polk St	07/12/2023	Sanitation ***
Kansas Califage House Lic Owner	23-004014	1/01 SW 3/th St	07/17/2023	Housing Violation Notice ***
Ith Appartment Droportion In Townson	23-004022	/23 SW Tyler St.	07/18/2023	Sanitation ***
Docidont	23-004259	1510 SW Lane St	07/27/2023	Housing Violation Notice ***
Nestudit.	23-004328	2940 SW Gage Blvd., 2-211	07/31/2023	Housing Violation Notice ***
Washing Arms Apartments In Technical	23-004405	3/11 SW Park South Ct., 3//U/ 203	08/02/2023	Housing Violation Notice ***
Resident	23-004433	1601 SW 27th Torr 1600 / 1219	08/02/2023	Sanitation ***
Kensington Of Kansas I is Owner	75-00-67	DOCE SW 3/41 left., 1803 / 1218	08/09/2023	Housing Violation Notice
Besident	23-00-642	2525 5W Michael Ra., 509	08/09/2023	Housing Violation Notice
Kansas Village At Old Town 11 C Owner	23-004645	ZOS SW DOING:	08/14/2023	Housing Violation Notice ***
Kansas Village At Old Town LLC Owner	23-004/83	712 SW Western (commonly 719 SW) 09/17/2023	08/17/2023	Vanitation +++
Cv Apartment Properties LLC Owner	23-004982	1436 SW Byron St	08/11/2023	Sanication ***
Resident	23-005128	2940 SW Gage Blvd 2-211	08/30/2023	Housing Violation Notice ***
Lument Capital Mortgage Company	23-005407	1414 SW 27th, 7	09/12/2023	Housing Violation Notice ***
Granada Apartments Llc Owner	23-005534	1414 SW 27th St	09/18/2023	Housing Violation Notice ***
Washburn North Apartments Llc Taxpayer	23-005619	1516 SW 17th St	09/25/2023	Housing Violation Notice ***
Lew McGinnis, Resident Agent Kansas Carriage Hot 23-005704	01 23-005704	1601 SW 37th Terr., 1641	10/02/2023	Housing Violation Notice ***
C Hill Apartments Llc Owner	23-005802	1315 SW Lane St.	10/06/2023	Vehicle ***
Kansas Summer Breeze Lic Owner	23-006108	2940 SW Gage Blvd.	10/19/2023	Housing Violation Notice ***
Kansas Trianon Llc Owner	23-006258	1312 SW 27th St	10/26/2023	Sanitation ***
Resident	23-006314	1315 SW Lane St., 1405 / 301	10/27/2023	Sanitation ***
Crown Point Apartments LLC Taxpayer	23-006325	3711 SW Park South Ct., 3760 / 201	10/27/2023	Housing Violation Notice ***
Kansas Carriage Housing LLC Owner	23-006412	1601 SW 37th Terr., 1605 / 824	11/07/2023	Housing Violation Notice ***
Kansas Westwood Llc Owner	23-006564	1702 SW Webster, 7	11/17/2023	Housing Violation Notice ***
Washburn North Apartments Llc Owner	23-006693	1516 SW 17th St	12/01/2023	Housing Violation Notice ***
Crown Point Apartments Llc Owner	23-006819	3711 SW Park South Ct.	12/08/2023	Housing Violation Notice ***
Crown Point Apartments Llc Owner	23-006976	3711 SW Park South Ct., 106	12/22/2023	Housing Violation Notice ***



Public Health & Safety Committee

214 SE 8th Street Topeka, Kansas 66603 www.topeka.org

**DATE:** January 15, 2025

**CONTACT PERSON:** John Schardine and Alan Stahl

**SUBJECT:** Fire/PMU

PROJECT #: N/A

## **DOCUMENT DESCRIPTION:**

Inspection Logs

## **ATTACHMENTS:**

Multi-Housing Inspection Log Case type per year Log

DATE	APT COMPLEX		# OF	# OF	# OF	NOTES		
				VIOLATIONS			Collect	ions
2/9/2024	37North White Lakes LLC		7	40	0	5-Sep	\$	861.00
	3733 SW Plaza					·		
24-000809	3734			5			,	
24-000808	3736			6				
24-000783	3738			5				
24-000773	3740			6				
24-000770	3739			8				
24-000769	3737			6				
24-000768	3735			4				
	1							
3/6/24	Timberlee Apts		12	66	43	4-Nov	\$ 2	228.00
24-001289	301 SE Lime							
24-001290	301 SE Lawrence							
24-001291	237 SE Lawrence							
					2			
4/24/24	Landmark Second LP		1	3	3			СВО
24-002319	1000 S Kansas Ave						07	/31/24
			/					
	UH Apartments LLC		4	7	7			СВО
24-002444	1510 SW Lane						07	/19/24
	Horizon Edge Hospitality	Горека	4	3	3		CBO	
	420 SE 6th Ave						10/23/2	24
	Ramada Inn Downtown		14					1
	Started a new case with c	orrect owner 5	0/1		Metallic Automorphism con			
E /20/24	Vancas Villaga et Old Tavv	<u> </u>	2	7	ما		11	110/24
	Kansas Village at Old Tow 723 SW Taylor St	n	2	7	0		REI	/10/24
24-003907	725 SVV Taylor St			STEPPEN STATE OF THE STATE OF T			KEI	
6/10/24	Van Buren street Dev		1	3	3		СВО	
	304 SW Van Buren	ı	т					/11/24
21 00 1303	30 1 3 V Vall Barell						10,	11/24
6/10/24	Jackson Street Lofts		1	1	1			СВО
	735 SW Jackson	ı	-				09.	/27/24
2.00.000	, os ott tudicon						05/	27/21
6/18/24	Kansas westwood LLC		1	4	4	T		СВО
	1702 SW Webster	ı		-1	1		09/	/13/24
								, = .
6/18/24	Washburn South		8	12	0		СВО	
	2101 SW High				0			
	2100 SW High	-			0			

## Multi-Housing Inspection Log

C/20/24	Kanasa Camiaga Haysa H	C	12	20		<u> </u>	10/01/24
6/20/24	Kansas Carriage House LL 1601 SW 37th	C	12	29	8	REI	10/01/24
24-004740	1001 300 37111					IKEI	
C /27 /24	Bella Pacific Builders LLC		1		1 2	<del>                                     </del>	12/00/24
6/27/24			1	3	3		L2/09/24
24-004942	400 SW Topeka Blvd						СВО
7/46/24	Donata de Little Accordant	11.0	2		1 2	I CDO	
7/16/24	Prospect Hills Apartemnts	S LLC	3	3	3		14/42/24
24-005413	710 SW Fairlawn						1/13/24
0/7/24	800 Commet LLC		2	4	0		0/02/24
8/7/24	817 SW Tyler	-	2	4	1 0	I REI	LO/03/24
24-005920	817 SW Tyler					KEI	
0/0/24	Kansas Trianon		0	7	1 0	T 1 1	0/20/24
8/9/24			8	7	0		.0/20/24
	1320 SW 27th		1		0	REI	
24-006088					0		
24-006089					0		
24-006090					0		
24-006091					0		
0/24/24	Highland Dayle Tayunhama		32	36	36	СВО	
8/21/24	Highland Park Townhome	S	32	30	30		0/22/24
24.006422	2301 SE Bellview		L	1	1		.0/22/24
24-006422				1	1		
24-006423				2	2		
24-006424				3	3		
24-006425				4	4		
24-006426				1	1		
24-006427				4	4		
24-006428				1	1		
24-006429				3	3		
24-006430				1	1		
24-006431 24-006432				2 1	1	Х	
24-006432				2	2		
24-006433					2		
24-006434				2 1	1		
24-006436 24-006437				2 1	2		
				2	2		
24-006438					1		
24-006439				1			
24-006440 24-006441				1	1		
24-000441				1	т]		
9/13/24	Schoolhouse Rentals						
	2031 NW Logan	1	1	3	0	СВО	
24 00/014	TOOT IVVV LOBUIT	l	т.				
			CONTRACTOR DESCRIPTION				

## Multi-Housing Inspection Log

9/27/24 Crown Polint Apartments	12	13	0		12/04/24
24-007353 3711 SW Park South		3	0		REI
24-007357		3	0		
24-007358		3	0		
24-007360		2	0		
24-007361		1	0		
24-007362		1	1	СВО	
27 00/302				CDO	ı

112 262 150

12/2/24       Legal Plaza Apartments         24-008379       1300 SW Van Buren St.       1       4       0       02/03/2         REI         12/3/24       Centennial Apartments         403 SW Huntoon St.       2       7       0       02/04/2         REI         24-008383       3       0       0         24-008390       4       0       0							
403 SW Huntoon St.  2 7 0 02/04/2 REI  24-008383 24-008390 4 0			1	4	0	+	02/03/25
403 SW Huntoon St.  2 7 0 02/04/2 REI  24-008383 24-008390 4 0							
REI 24-008383 24-008390 4 0	12/3/24						00/04/05
24-008390 4 0		403 SW Huntoon St.	2	7	0		02/04/25
		-					
				4	0		

12/3/24	TKG Lofts					
24-008393	125 N Kansas	-	1	0	0	No Violation
	1			•		
12/5/24	Capitol Suites Apartments	S				
24-008493	901 SW Tyler St.		1	2	0	02/06/25
						REI
12/5/24	Stanleigh Hall Apartments	5				
24-008496	915 SW Tyler St.		1	2	0	02/06/25
	,			•	•	REI
12/5/24	Lemoine Apartments					
24-008505	919 SW Tyler St.		1	3	0	02/06/25
			•	•	•	REI

12/10/24	3200 SW 29th TERRACE		11	21	0	02/10/25
	BROOKWOOD TERRACE A	APARTMENTS				REI
24-008645	3200			2	0	
24-008648	3201			2	0	
24-008650	3205			1	0	
24-008651	3204			1	0	
24-008652	3300			1	0	
24-008653	3301			1	0	
24-008654	3305			2	0	
24-008688	3400			3	0	
24-008692	3401			3	0	
24-008693	3405			2	0	
24-008694	3404			3	0	
	Bentley Apartments					
24-008750	1300 SW Tyler St.		1	4	0	02/13/25
						REI
	Franklin Apartments					
24-008797	630 SW Taylor St.		1	4	0	02/16/25
						REI
	Johannes Arms Apartmen	ts				
24-008798	315 SW 4th		1	6	0	02/16/25
						REI
	Coronado Apartments					
24-008800	332 SW Topeka Blvd		1	3	0	02/16/25
						REI
	Coronado Apartments	ı	Terror to achieve a re-			20/45/05
24-008803	332 SW Topeka Blvd	ļ l	1	5	0	02/16/25
	(commonly 416 SW 4th)					REI
10/17/01	D. II.					
	Redbrook Apartments	ı	1	٦٦		02/47/25
24-008804	1337 SW Clay St.	I	1	2	0	02/17/25
						REI
12/17/24	Palace Building Apartmen	ts				

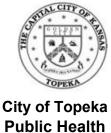
## Multi-Housing Inspection Log

24-008897 709 S Kansas Ave.	1	1	0	02/17/25
				REI

2024	# COMPLEX	# BUILDINGS	# VIOLATIONS	# CBO'S	#CASES MC
	32	138	309	12	10

How many cases per year per case type

Ordinity         nousing         Housing         Sanitation         Unsafe         Vacant           Condemnation         Violation         Structure         Structure         Structure         Registry           122         143         1008         2514         185         1         627           148         168         758         2268         198         648           101         198         970         2503         177         3         325           147         280         989         3037         122         205	V	:*:550	1001		:	,					
Condemnation         Violation         Notice         Structure         Structure         Registry           122         143         1008         2514         185         1         627           148         168         758         2268         198         648           101         198         970         2503         177         325           147         280         989         3037         122         205	במ	Granic	Housing	Housing	Sanitation	Unsafe	Unsafe	Vacant	Vehicle	Weeds	Total
122         143         Notice         2514         185         1         Emergency)           148         168         758         2268         198         648           101         198         970         2503         177         3         325           147         280         989         3037         122         205			Condemnation	Violation		Structure	Structure	Registry			
122         143         1008         2514         185         1         627           148         168         758         2268         198         1         648           101         198         970         2503         177         3         325           147         280         989         3037         122         205				Notice			(Emergency)	ı			
148         168         758         2268         198         1         648           101         198         970         2503         177         3         325           147         280         989         3037         122         205		122	143	1008	2514	185		627	845	2071	7516
101         198         970         2503         177         3         325           147         280         989         3037         122         205		148	168	758	2268	198	_	648	622	2073	6884
147 280 989 3037 122 205		101	198	970	2503	177	3	325	799	1675	6751
	24	147	280	686	3037	122		205	1047	3006	8833



& Safety
Committee

214 SE 8th Street Topeka, Kansas 66603 www.topeka.org

**DATE:** January 15, 2025

**CONTACT PERSON:** Dan Garrett and Monique Glaude'

**SUBJECT:** 2025 Marketing & Education

PROJECT #: N/A

## **DOCUMENT DESCRIPTION:**

2025 Marketing & Education Social Media Calendar month by month

## **ATTACHMENTS:**

2025 Marketing & Education social media Calendar

## January 2025

#### Week of January 6

Headline: Refresh - What is COCPM?

#### **Post Copy:**

In 2021, Councilwomen Karen Hiller and Christina Valdivia-Alcala kicked off the Changing Our Culture of Property Maintenance Initiative. This initiative aims to improve our current property maintenance codes and processes, encourage citizens to maintain and address issues before property maintenance gets involved, and motivate neighbors to help their neighbors. You can learn more about the initiative by visiting <a href="https://bit.ly/TopekaCOCPM">https://bit.ly/TopekaCOCPM</a>. Be the Change. Your Neighborhood. Our Community.

#ChangingOurCultureTopeka

Post Time: 9:00 AM

#### Week of January 20

**Headline:** Reporting Code Violations

#### **Post Copy:**

Everyone deserves a safe and clean place to call home. (revise) Under the city's Retaliatory Action Ordinance, tenants in good standing shouldn't have to fear being evicted for reporting property maintenance violations in their rental unit. If you would like to report a violation in your dwelling unit you can call 785-368-3161, use the City of Topeka SeeClickFix app, or email our Property Maintenance Unit at propertymaintenance@topeka.org.

You can learn more about the city's Retaliatory Action Ordinance by visiting: https://www.topeka.org/tpd/property-maintenance-division/retaliatory-eviction/

#ChangingOurCultureTopeka

Post Time: 2:00 PM

February 2025

Week of February 3

**Headline:** Top Code Violations – Need Top code violations (Sanitation and Weeds)\*

**Post Copy:** 

Small actions can make a big difference in keeping our community safe and beautiful. Let's work together to address some of the most common code violations and keep our neighborhood looking its best. If you have one or more of these violations on your property and don't know where to begin to address them, contact our Property Maintenance Unit at <a href="maintenance@topeka.org">propertymaintenance@topeka.org</a> or call 785-368-3171. We're here to help! Be the Change. Your Neighborhood. Our Community.

#ChangingOurCultureTopeka

Post Time: 10:00 AM

Week of February 17

**Headline:** COT Housing Repair Programs

Post Copy:

Do you need help addressing property maintenance issues or other repairs at your home? The City of Topeka's Housing Services Division administers several housing rehabilitation programs for both single-family homes and multi-family (rental) homes for the benefit of low-income families. Our wide array of programs including property maintenance repair, emergency home repair, accessibility (barrier removal), and weatherization can help sustain and revitalize homes to provide decent and safe housing. Learn more and apply at: https://www.topeka.org/housing-services/housing-rehabilitation-program/

#ChangingOurCultureTopeka

Post Time: 1:00 PM

**March 2025** 

Week of March 3

**Headline:** Retaliatory Action Video

**Post Copy:** 

The City of Topeka recognizes the fact that many tenants hesitate to contact code enforcement about the conditions that may exist in their rental unit due to fear of eviction by their landlord. To that end, the Governing Body passed a local ordinance that prohibits landlords from evicting tenants for retaliation or harassment purposes. Listen as XXX and XXX explain the city's Retaliatory Action Ordinance and learn what you can do if you think you have been a victim.

#ChangingOurCultureTopeka

Post Time: 11:00 AM

Week of March 17

Headline: Giveaway - Lawn and Garden Gear/Gift Card

Post Copy:

Acts of kindness and generosity remind us of the true meaning of community. As a part of our Changing Our Culture of Property Maintenance Initiative, we're encouraging neighbors to help their neighbors. Have you volunteered to help a neighbor with yard work, or organized a clean-up in your community? We'd love to hear about it and see pictures! Submit at <a href="https://bit.ly/TopekaCOCPM">https://bit.ly/TopekaCOCPM</a> and be entered into our giveaway to win a package of lawn and garden gear and a \$XX gift card to XX.

#ChangingOurCultureTopeka

Post Time: 3:00 PM

## **April 2025**

#### Week of April 7

Headline: Native Plants for Topeka

#### **Post Copy:**

Did you know that planting native species in your yard can help protect the environment and keep our neighborhoods beautiful? Check out this guide to native plants that thrive in Topeka and contribute to local biodiversity. Learn more about how you can create a natural, low-maintenance, and eco-friendly landscape today!

Post Time: 10:00 AM

#### **Small Grants Initiative**

Posting Schedule: Starting in March 2025

• Frequency: Twice a month (1st and 3rd Tuesdays)

• **Post Times:** 12:00 PM

#### Sample Post Copy:

The City of Topeka is thrilled to announce our Small Grants Initiative, designed to empower neighborhoods and residents to make meaningful changes in their communities. Grant applications are now open! Learn more and apply here: [Link].

## **Community Clean-Up Initiative**

Posting Schedule: Starting in April 2025

Frequency: Every FridayPost Times: 9:30 AM

#### Sample Post Copy:

Let's work together to keep Topeka beautiful! Join us this weekend for a community cleanup event in [Location]. Supplies will be provided. Sign up here: [Link].

May 2025

Week of May 5

Headline: Spring Clean-Up Recap

**Post Copy:** 

Thank you to all the amazing volunteers who joined us for our Spring Clean-Up events across Topeka! Together, we collected [X] bags of trash, removed debris, and made our neighborhoods shine. Your efforts help build a cleaner, safer, and stronger community. Keep an eye out for our next clean-up events happening soon!

#CommunityCleanUpTopeka

Post Time: 9:00 AM

Week of May 19

**Headline:** Lawn Maintenance Tips

**Post Copy:** 

Warmer weather is here! Keep your yard in top shape this season by following these easy lawn maintenance tips. Remember, keeping your property tidy not only adds value to your home but also keeps our community safe and beautiful. Need assistance or advice? Contact the Property Maintenance Unit at <a href="maintenance@topeka.org">propertymaintenance@topeka.org</a>.

#ChangingOurCultureTopeka

Post Time: 2:00 PM

#### June 2025

#### Week of June 2

**Headline: Open Post** 

**Post Copy:** 

#ChangingOurCultureTopeka

Post Time: 10:00 AM

#### Week of June 16

**Headline:** Tree Maintenance Tips

**Post Copy:** 

Hanging branches can be dangerous during storms, but proper tree maintenance can prevent accidents and property damage. Check out these tips for trimming and maintaining your trees. If you need assistance, reach out to our team for resources at 785-368-3161.

#ChangingOurCultureTopeka

Post Time: 11:00 AM

## **July 2025**

#### Week of July 7

**Headline:** Property Maintenance FAQs

**Post Copy:** 

Have questions about property maintenance codes or how to report a violation? We've got answers! Check out our updated Property Maintenance FAQs at [Link]. Let's work together to make Topeka a safer and more beautiful place for everyone.

#ChangingOurCultureTopeka

Post Time: 1:00 PM

Week of July 21

**Headline: Open Post** 

**Post Copy:** 

#CommunityCleanUpTopeka

Post Time: 9:00 AM

### August 2025

#### Week of August 4

**Headline:** Report It – SeeClickFix App

**Post Copy:** 

Reporting property maintenance concerns is easier than ever with the SeeClickFix app.

Snap a picture, enter the location, and submit directly to our team. Your involvement makes a difference in keeping Topeka safe and clean. Download the app today: [Link].

#ChangingOurCultureTopeka

Post Time: 2:00 PM

#### Week of August 18

**Headline:** Open Post

Post Copy:

#ChangingOurCultureTopeka

Post Time: 10:00 AM

## September 2025

#### Week of September 8

Headline: Fall Lawn Prep Tips

**Post Copy:** 

Get your lawn ready for cooler weather with these simple fall preparation tips. A little effort now means a healthier yard in the spring! If you need resources, contact us at <a href="maintenance@topeka.org">propertymaintenance@topeka.org</a>.

#ChangingOurCultureTopeka

Post Time: 3:00 PM

#### Week of September 22

**Headline: Open Post** 

**Post Copy:** 

#CommunityCleanUpTopeka

Post Time: 9:00 AM

#### October 2025

#### Week of October 6

Headline: Preparing Your Home for Winter

#### **Post Copy:**

Prevent costly repairs by preparing your home for winter weather. Check out our guide to winterizing your property at [Link]. Stay safe, warm, and ready for the season ahead.

#ChangingOurCultureTopeka

Post Time: 2:00 PM

#### Week of October 20

**Headline:** Volunteer Appreciation Post

#### **Post Copy:**

We want to take a moment to thank all our amazing volunteers who have helped with clean-ups, home repairs, and more this year. Your efforts are truly appreciated and make Topeka a better place for all. Thank you for being part of the change!

#CommunityCleanUpTopeka

Post Time: 10:00 AM

#### November 2025

#### Week of November 3

**Headline:** What's Next for COCPM?

**Post Copy:** 

We're always looking for ways to improve and expand the Changing Our Culture of Property Maintenance Initiative. What would you like to see next? Share your ideas with us at [Link].

#ChangingOurCultureTopeka

Post Time: 9:00 AM

#### Week of November 17

Headline: Winter Community Clean-Up

#### Post Copy:

Bundle up and join us for our Winter Community Clean-Up event! Let's keep Topeka beautiful even in the colder months. Supplies provided. Sign up here: [Link].

#CommunityCleanUpTopeka

Post Time: 11:00 AM

### December 2025

#### Week of December 8

**Headline:** End-of-Year Progress Report

## **Post Copy:**

What a year it has been! We're proud to share all the progress we've made together through the Changing Our Culture of Property Maintenance Initiative. Check out our end-of-year report at [Link]. Let's keep up the momentum in 2026!

#ChangingOurCultureTopeka

Post Time: 1:00 PM

#### Week of December 22

**Headline:** Holiday Thanks & Looking Ahead

**Post Copy:** 

As the year comes to a close, we want to thank everyone who has supported our initiatives and worked to make Topeka a better place. Here's to an even brighter 2026! Happy Holidays from all of us at the City of Topeka.

#ChangingOurCultureTopeka

Post Time: 10:00 AM