

**City of Topeka**  
**CITIZEN ADVISORY COUNCIL MEETING MINUTES**  
**Wednesday, July 2, 2025**  
**6:00 p.m. – 7:30 p.m.**

**In Person; and via Zoom**

**Citizen Advisory Council Vision Statement:** *“A community of neighborhoods illuminating collaborative models to foster harmonious and balanced neighborhood communities.”*

**Citizen Advisory Council Mission Statement:** *“The Citizen Advisory Council is a community of neighborhoods organized to forge available resources to empower, rebuild, and revitalize areas within the city of Topeka.”*

AGENDA ITEM	SUMMARY	ACTIONS OR DECISIONS	PRESENTER/RESPONSIBLE
<b>I. CALL TO ORDER, MINUTES &amp; AGENDA</b>	<p>Susan McClacherty called the meeting to order at 6:00 P.M.</p> <p>April 2025 meeting minutes motion to approve.</p> <ul style="list-style-type: none"> <li>▪ Motion: Jim Edwards.</li> <li>▪ Second: Dane Stephenson.</li> </ul> <p>May 2025 meeting agenda motion to adopt.</p> <ul style="list-style-type: none"> <li>▪ Motion: Dane Stephenson.</li> <li>▪ Second: Jim Edwards.</li> </ul>	<p>June 2025 minutes approved.</p> <p>July 2025 agenda approved.</p>	<p><b><i>Susan McClacherty,</i></b> <i>Citizen Advisory Council Chair</i></p>
<b>III. STAFF UPDATES</b>	<p>A. Office of Inclusive Communities Program Update.</p> <ul style="list-style-type: none"> <li>▪ NIA Support Budget Summary for July was presented.</li> <li>▪ DREAMS Summary Project Report was presented.</li> <li>▪ Reminder for National Night Out Stipend application is July 3rd.</li> <li>▪ Unlock The Power of Funding training is Thursday, July 10, 6-7 PM and Wednesday, July 16, 1:30-2:30 PM.</li> <li>▪ Community Navigator position will start on August 4<sup>th</sup>.</li> </ul>	NONE	<p><b><i>Bianca Burnett,</i></b> <i>Community Programs Administrator</i></p> <p><b><i>Monique Glaudé,</i></b> <i>Division Director of Community Engagement</i></p>
<b>IV. DISCUSSION ITEMS</b>	<p>A. NIA Requests for Community Events Funding.</p> <ul style="list-style-type: none"> <li>▪ Historic Old Town requested an additional \$750 to partner with Tennessee Town NIA to put on a joint National Night Out event on August 9<sup>th</sup>.</li> <li>▪ Tennessee Town requested an additional \$750 to put on their National Night Out event on August 9<sup>th</sup>.</li> </ul>	NONE	<p><b><i>Susan McClacherty,</i></b> <i>Citizen Advisory Council Chair</i></p>

<b>V. ACTION ITEMS</b>	<p>A. NIA Requests for Community Events Funding.</p> <ul style="list-style-type: none"> <li>▪ Jim Edwards Motion to approve the requests for additional funding for Historic Old Town NIA and Tennessee Town NIA.</li> <li>▪ LaBonna Speakman second the motion.</li> </ul>	Additional funding was approved for Historic Old Town NIA and Tennessee Town NIA.	<b><i>Susan McClacherty,</i></b> <i>Citizen Advisory Council Chair</i>
<b>VI. ANNOUNCEMENTS</b>	<ul style="list-style-type: none"> <li>▪ CRC is having their 100<sup>th</sup> Anniversary in which they will host multiple events at each location to provide resources to the community.</li> </ul>	NONE	<b><i>Open to all CAC members &amp; guests</i></b>
<b>VII. ADJOURNMENT</b>	<p><b>Motion to adjourn:</b></p> <ul style="list-style-type: none"> <li>▪ Motion: Peggy Lewis</li> <li>▪ Second: Dane Stephenson</li> </ul> <p><b>NEXT MEETING: August 6, 2025 - HOLLIDAY BUILDING CONFERENCE ROOM, FIRST FLOOR – 620 MADISON, 6:00 P.M. – 7:30 P.M.</b></p>	Meeting adjourned	<b><i>Susan McClacherty,</i></b> <i>Citizen Advisory Council Chair</i>