

City of Topeka
CITIZEN ADVISORY COUNCIL MEETING MINUTES
Wednesday, September 4, 2024
6:00 p.m. – 8:00 p.m.

In Person; and via Zoom

Citizen Advisory Council Vision Statement: *“A community of neighborhoods illuminating collaborative models to foster harmonious and balanced neighborhood communities.”*

Citizen Advisory Council Mission Statement: *“The Citizen Advisory Council is a community of neighborhoods organized to forge available resources to empower, rebuild, and revitalize areas within the city of Topeka.”*

AGENDA ITEM	SUMMARY	ACTIONS OR DECISIONS	PRESENTER/RESPONSIBLE
I. CALL TO ORDER, MINUTES & AGENDA	Susan McClacherty Called meeting to order at 6:01. August 2024 meeting minutes motion to approve <ul style="list-style-type: none"> ▪ Motion: Jim Edwards ▪ Second: LaBonna Speakman September 2024 meeting agenda motion to adopt. <ul style="list-style-type: none"> ▪ Motion: LaBonna Speakman ▪ Second: Wayne Roberts 	August 2024 minutes approved Housing Service Division will not be presenting. Request from Dane Stephenson to speak on health topic. September 2024 agenda adopted	<i>Susan McClacherty</i> <i>Citizen Advisory Council Chair</i>
II. PRESENTATION	A. None	None	
III. STAFF UPDATES	<ul style="list-style-type: none"> ▪ Community Engagement By the Numbers Update. ▪ Good Neighbor Day on September 28th. ▪ Come meet the new City Manager on September 26th at the Tee Box from 5:00-7:00 PM. 	None	<i>Monique Glaudé</i> <i>Division Director of Community Engagement</i>

	<ul style="list-style-type: none"> ▪ Oct 16th from 10:00 AM – 2:00 PM the Department of Children and Family Services have partnered with Community Engagement to offer a job and resource fair. ▪ November 13th from 9:00 AM -2:00 PM we will be co-hosting with Contracts and Procurement the 2024 Supplier Diversity Workshop at Bishop Professional Development Center. ▪ Remaining neighborhoods that have not scheduled a Fight the Blight event will be scheduled by Community Engagement. ▪ A second round of Fight the Blight will be scheduled by Community Engagement and will run through November. ▪ Fight the Blight events will continue in April of 2025. 		
IV. CAC UPDATES	A. None	None	<i>Susan McClacherty</i> <i>Citizen Advisory Council Chair</i>
V. DISCUSSION ITEMS	<p>A. Identify where to allocate residual NIA support funds.</p> <ul style="list-style-type: none"> ▪ Discussion of purchasing equipment that all NIA’s could use for community events. ▪ Email Susan McClacherty with ideas and suggestions as to how you would like the funds used. <p>B. Consolidated Action Plan</p> <ul style="list-style-type: none"> ▪ Housing Services will start the work on the Consolidated Plan in late October. ▪ Housing Services team will submit a draft to the Governing body the first week of January. ▪ Final application is due to HUD in late February or early March. ▪ Review information from past meetings for your ideas on how to contribute ideas. ▪ Idea of bringing back the Tool Lend Library to help homeowners with upkeep. 	Discussion of residual funds to continue in the October 2 nd meeting.	<i>Susan McClacherty</i> <i>Citizen Advisory Council Chair</i>

VI. ACTION ITEMS	<p>A. Call for CAC members to volunteer for articles promoting health and prevention causes.</p> <ul style="list-style-type: none"> ▪ Dane Stephenson presented health topic about Healthy Aging. ▪ Asking for volunteers to attend Topeka Public School Family Fitness Fun Day to represent your NIA. ▪ Asking for volunteers for the National Good Neighbor Event at the Shawnee County Public Library on September 28th from 10:00 AM - 12:00 PM. 	<p>Cole Mosier and ShaMecha King Simms will be helping with the Good Neighbor Event.</p> <p>Jim Edwards volunteered for the December health topic.</p>	<p><i>Susan McClacherty</i> <i>Citizen Advisory Council Chair</i></p>
VII. ANNOUNCEMENTS	<p>A. September 13-Preliminary DREAMS Program application due.</p> <p>B. September 18-Topeka Public School’s Family Fitness Fun Day from 5:30-8:00 PM at Hummer Sports Park. Rain date is Wednesday September 25th.</p> <p>C. September 28th- National Good Neighbor Day celebration from 10:00 AM – 12:00 PM at the Shawnee County Public Library.</p> <p>D. October 4th-Final dreams Program application due.</p> <p>E. October 19th-DREAMS application scoring workshop.</p> <p>F. November 20th-CAC Strategic Plan Retreat 5:30-8:00 PM. Location to be determined. Meal will be provided.</p>		<p><i>Open to all CAC members & Guests</i></p>
VIII. ADJOURN	<p>Motion to adjourn:</p> <ul style="list-style-type: none"> ▪ Motion: Jim Edwards ▪ Second: Wayne Roberts <p>NEXT MEETING: October 2, 2024 - HOLLIDAY BUILDING CONFERENCE ROOM, FIRST FLOOR – 620 MADISON, 6:00 P.M. – 8:00 P.M.</p>	<p>Motion passes</p>	<p><i>Susan McClacherty</i> <i>Citizen Advisory Council Chair</i></p>