



Community Engagement  
Cyrus K. Holliday Building  
1<sup>st</sup> Floor Conference Room  
620 SE Madison Street

**City of Topeka**  
**CITIZEN ADVISORY COUNCIL**  
**MEETING NOTICE AND AGENDA**

**Date:** Wednesday, December 4, 2024

**Zoom meeting link:** <https://us02web.zoom.us/j/87092189595?pwd=VGlxRHZVSVPiI9PSTZHWF5MU5Zdz09>

**Meeting ID:** 870 9218 9595

**Passcode:** 628865

**Time:** 6:00 p.m. – 8:00 p.m.

**Find your local number:** <https://us02web.zoom.us/u/kbWzOyoTXE>

**Citizen Advisory Council Vision Statement:** *“A community of neighborhoods illuminating collaborative models to foster harmonious and balanced neighborhood communities.”*

**Citizen Advisory Council Mission Statement:** *“The Citizen Advisory Council is a community of neighborhoods organized to forge available resources to empower, rebuild, and revitalize areas within the city of Topeka.”*

- I. DINNER (20 minutes)**
- II. CALL TO ORDER (5 minutes)**  
Susan McClacherty, *Citizen Advisory Council Chair*
  - A. Approval of November 2024 Meeting Minutes (2 minutes)
  - B. Adopt December 2024 Agenda (2 minutes)
- III. STAFF UPDATES (15 minutes)**
  - A. Community Engagement Division Status & Program Update, *Monique Glaudé, Division Director of Community Engagement*
  - B. Housing Service Division Status & Program Update, *Carrie Higgins, Division Director of Housing Services*
- IV. PRESENTATION & DISCUSSION (20 minutes)**
  - A. DREAMS 1, 2, & 3 2025 Proposals and CAC Scoring Outcomes Revealed, *Bianca Burnett, Senior Community Engagement Coordinator*
  - B. Proposed DREAMS Program Recommendations for Improvement (Q & A), *Bianca Burnett, Senior Community Engagement Coordinator*
- V. DREAMS PROGRAM CAC RECOMMENDATIONS (10 minutes)**



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- A. DREAMS 1, 2, & 3 2025 Proposals Recommendations for Funding
- B. Proposed DREAMS Program Recommendations for Improvement

**VI. ROUND TABLES (45 minutes)**

- A. Sharing of greatest 2024 neighborhood improvement (15 minutes)
- B. Sharing of greatest 2024 neighborhood event (15 minutes)
- C. Sharing of leadership commitments in 2025 (15 minutes)

**VII. ACTION ITEMS (3 minutes)**

- A. Call for CAC Members Volunteering for Articles Promoting Health and Prevention – <https://b2b.healthgrades.com/insights/blog/2025-health-observances-calendar/>

**VIII. ANNOUNCEMENTS (0 minutes)**

- A. Practice Being a Good Neighbor – Choose an activity below or come up with your own!
  - a. Make an emergency contact list with your neighbors
  - b. Meet a neighbor for coffee
  - c. Try a family-owned restaurant
  - d. Restock your local little free library
  - e. Restock your local blessing box
  - f. Learn the names of three neighbors
  - g. Pick up litter with a neighbor
  - h. Attend a local sporting or other cultural event
  - i. Spent an hour hanging out in a local park
  - j. Buy something locally made
  - k. Write a thank you note to a community leader

**IX. ADJOURNMENT (1 minute)**

- A. Next Meeting – January 8, 2025