



Diversity Equity and
Inclusion Office, City Hall,
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ADA Advisory Council Agenda

Wednesday, November 13, 2024

1:00 pm, Zoom Meeting

Present: Chair Joe Charey, Vice-Chair Kim Dietrich, Robert Nugent, Monique Vopat, Carrie Hageman, Steve Schoenberg, Michael Byington, Wulf Roby,

Members Absent: Anthony Fadale

Visitors: ASL Interpreter

Staff: Community Engagement Director and Interim DEI Officer Monique Glaude', Diversity Equity and Inclusion Sr. Program Coordinator Zaynah Afada

Welcome & Introduction:

- Approval of Agenda and Minutes:
 - Carrie motioned to approve the agenda, and Steve seconded. The motion passed unanimously.
 - Steve motioned to approve the meeting minutes, and Michael seconded the motion with an edit to "Traennor." The motion passed unanimously.
- New Business: N/A
- Old Business:
 - End of Year Celebration Updates: Joe shared that the room has been booked with the Library for December 13th, 2024, in the Marvin Auditorium Room 101A from 1-4:30 p.m. She asked that the budget for the event be used to purchase food for the celebration. Joe will share a menu with the group to decide what should be served from the library café.
 - Members of the council discussed the agenda and format for the celebration and questions to ask the attendees.
 - Joe asked Michael to create a braille version of the ADA PowerPoint presented to the Council in April for those attending the celebration.
 - Michael motioned to authorize the chair to make final decisions and arrangements with the library and the city on food for the End of year celebration. Carrie seconded the motions. The motion passed unanimously.
 - ADA Retreat Updates: Joe shared that she and Steve visited Traennor Architect. The rooms available are the board room and the larger conference room. The

board room has a sidebar for food and beverages, a catering kitchen, and a projector, but the larger conference room has a better setup because a laptop can be hooked up to the TV using an HDMI cord. The room reservation will include access to the flip chart, Wi-Fi, restrooms, and other items they provide to the space.

- Steve shared a concern about the board room not being wheelchair accessible because of the size of the doorway.
- The ADA Council was given four dates to choose in January for the retreat. Jan. 16th, 17th, 23rd, 24th. Michael motioned to have the 17th as the preferred date for the ADA retreat. Carrie seconded the motion. The motion passed unanimously. Steve requested that the retreat be scheduled from 1-4 p.m.
- August ADA Community Information Session Updates: There are no updates now. Zaynah provided an overview of subcommittee groups.
- ADA Coordinator and Staff Update:
 - ADA Complaints Updates: Director Glaude' provided an update on the ADA complaint received regarding a request made to the city to install a No Parking sign in front of their home. The staff is waiting for Public Works to respond. At this time, there is a policy that states the city cannot provide No Parking but can provide a 15-minute Parkin sign only.
- ADA Council updates
 - MTPO TAC Board meeting: Joe shared that the meeting was eye-opening. They discussed the sidewalk project and other projects they are working on. She shared they are being thoughtful in addressing sidewalk issues. They are currently concentrating on Oakland and will move on to other areas.
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- Public Comment:
 - No public comments
- Next meeting: Wednesday, December 11, 2024
- Adjourn – Meeting 2:00 pm.